



## ISB MYP/DP TEACHER

(Grade 6 - Grade 12)

### ISB Guiding Statements

#### Vision

ISB develops students who are:

*'...compassionate and open-minded global citizens equipped with skills for lifelong learning that enable them to take action to create a just and sustainable world.'*

#### Mission

We strive to foster academic excellence in a challenging, inclusive and supportive environment where students feel able to reach their potential while preparing for higher education and beyond.

#### High Quality Learning

We believe high quality learning is empowering, impacting every students' development: a personal journey from individual starting points, providing opportunities for discovery and growth in a social and global context, leading to increasingly autonomous and independent learning.

#### An IB PYP/MYP/DP Teacher at ISB will:

- Openly embrace the ideals, principles and philosophy of the IBO
- Actively keep abreast with current developments of the PYP/MYP/DP
- Embrace the concept of internationalism
- Be sensitive to the needs of different cultures
- Be respectful of the opinion of others
- Embrace the concept of being a lifelong learner
- Be committed to the concepts and beliefs of a holistic education and actively care for the wellbeing of all learners
- Be a positive role model who seeks at all times to contribute to a harmonious school and school community.

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## JOB DESCRIPTION

**Report to and Evaluated by:** Principal

#### Role Overview

To provide a supportive, caring, risk free environment that ensures that students are able to enjoy and maximize their learning through an inquiry and concept driven programme of instruction delivered in English.

#### Teaching & Learning

- Develop the subject area curriculum in line with the requirements of the IB
- Monitor, control, support and evaluate the use of resources ensuring appropriate resource deployment and the proposal of new resources for the curriculum area in which s/he is teaching

- To deliver the curriculum within the agreed framework and philosophy of the school
- To plan lessons in accordance with the Secondary School planning procedures
- To assess and report upon student progress in a consistent manner in accordance with the MYP/DP Programme guidelines
- To ensure the boundaries for student's behavioral expectations are agreed and published for all learners
- Provide for the learners a differentiated programme of instruction that incorporates appropriate challenges and high expectations of all individuals
- To share in the overall responsibility for the academic progress, personal development, health and safety, discipline and well-being of all learners
- To promote through teaching and learning the IB Learner Profile
- To be proactive with reporting learners' progress to parents outside the normal reporting process
- To support IB core projects, such as the PYP Exhibition, Personal Project, Service Learning, CAS projects across the school, as well as participate in school's community based activities
- Extended Essay supervision (DP teachers)
- Any other reasonable duties at a level commensurate with that grade level

### **Classroom Management**

- To monitor, control, support and evaluate the use of grade level resources ensuring appropriate resource deployment and the proposal of new resources for the grade level
- To clarify whole-school policies for implementation at the grade level
- To participate in school wide strategic planning (internal & external) at all levels and to coordinate such planning outcomes at grade level
- To support all school initiatives with achieving accreditation or authorization with the IBO, CIS, NEASC
- To be responsible for the coordination and compilation of student reports and full student's records of achievement
- To oversee strategies to encourage achievement and positive attitudes towards teaching and learning, especially through the management of student behavior
- To encourage and actively support education outside the classroom
- To actively participate in regular school assemblies
- To maintain regular (weekly) contact with parents via class newsletter
- Participate in regular staff meetings and be a member of any ad hoc committees established
- To share professional expertise with colleagues and parents
- To liaise effectively with other teachers
- Undertake any continuing professional development as requested
- To take part in the school's performance management appraisal process

NB: Other duties/responsibilities deemed necessary by the school leadership may be added.

### **Review**

This Job Description will be reviewed on a yearly basis as part of the Performance Management cycle. It may also be reviewed outside such a cycle at the request of either the Head of School or the post holder.

*To support the post holder in the fulfillment of the terms of this Job Description, the International School of Bologna undertakes to provide, within the limitations of available resources:*

- A full and appropriate induction programme
- Ongoing professional development opportunities, linked to agreed goals
- Personal and professional support as appropriate
- Equality of opportunity in career progression
- The best possible facilities, within the resources available, to enable the post holder to fulfill the agreed duties

**Position Requirements**

- Fluency in English – mother tongue equivalent
- Teaching qualifications appropriate to subject and students' age taught
- Previous IB experience (minimum two years)
- Experience with an inquiry and concept driven approach to learning and teaching
- Collegiality and willingness to work in a team

**Safeguarding**

The school follows safer recruitment procedures and candidates will be subject to associated background checks.

ISB employees are responsible for safeguarding and promoting the welfare of our learners. Our employees agree to abide by all child protection policies and procedures and agree to participate in all child protection/safeguarding checks and continuous training as mandated by the school as a condition of employment.