



## The International School of Bologna (ISB) Italy

seeks a

# Head of School

effective August 2022

### The city

Bologna is an important agricultural, industrial, financial and transport hub, where many large mechanical, electronic and food companies have their headquarters. To underline its importance in Italy, it also has one of the largest permanent trade fairs in Europe.

Bologna has a rich cultural environment. The breadth of what the city offers to residents can be understood through its various nicknames: "the fat" (la grassa) refers to its outstanding cuisine; "the red" (la rossa), which was originally used as a reference to the color of the buildings in the city center, has later become connected with the political leadership of the city - it was one of the first European cities to experiment with the concept of free public transport; "the towered" (la turrita) refers to the high number of medieval towers that can be found in the city; and most relevant to ISB, as a place of international learning, "the learned" (la dotta) - Bologna's university is considered the oldest university in the western world.

Bologna is also one of the wealthiest cities in Italy, often ranking as one of the top cities in terms of quality of life in the country; in 2020, it ranked 1st out of 107 Italian provinces.

[Take a look at the Bologna Welcome website.](#)

### The school

The ISB Vision is to *develop students who are compassionate and open-minded global citizens equipped with skills for lifelong learning that enable them to take action to create a just and sustainable world.*

It is the goal of ISB to prepare students for their future in a global community and to graduate lifelong learners who are ethical, competent, culturally aware and self-reliant. We expect our graduates to possess sufficient skills to enrich their lives and the lives of others.

ISB was founded in 2004 and is currently situated in the historical center of Bologna. ISB shares a school building with Collegio San Luigi, a prestigious private Italian school. The school currently has an enrollment of 250, representing more than 20 nationalities, and more than 45 dedicated faculty and administration.

ISB is an IB World School offering the PYP, MYP and Diploma programmes. We are accredited by CIS and NEASC, and ISB is the first [Google reference school in Italy](#).

ISB enjoys a strong and developing reputation for its academic programme. This is an exciting time to join a growing school and to make a significant contribution to its further development as the world emerges from the covid pandemic.

### **Philosophy and Curriculum**

The philosophy and approach of the school is based on all three programmes of the International Baccalaureate.

#### **At ISB we value:**

- An inclusive approach to education
- A broad, challenging and balanced international curriculum
- The attributes described in the IB Learner Profile
- The importance of Italian language and culture
- Curiosity and a love of learning.
- A collaborative learning environment

More information and details regarding ISB can be found at [www.isbologna.com](http://www.isbologna.com)

### **The Position**

The Head of School (HoS) is the chief executive manager of the school and is responsible for the direction of the school, the principles, purpose and policies adopted by ISB, all done in accordance with the policies and decisions of the Board of Directors/owners and within the limits of the approved budget They are also responsible for the administrative law governing the school.

The school is currently going through a review process of its leadership structure and is also seeking to move to a larger campus. The appointed HOS will be expected to play a key role in these developments.

### **Requirements**

- The successful candidate must hold an EU passport.
- A minimum of 3 years of successful leadership experience in an international or multicultural school as Principal/Head of School/Director.
- Strong commitment to the IB Programmes.
- Excellent communication skills.
- The vision and experience required to articulate and further develop the model of a successful international school.

**Added advantage**

- A master's degree in educational administration or equivalent postgraduate study.
- Knowledge of the Italian language.

**Reporting Relationship:**

The Head of School reports to the Board of Directors and is the normal channel of communication between the Board of Directors/owners and the school's staff and individual staff members.

**Specific responsibilities include the following:****Administration:**

- The coordinated activities of the senior management of the school and all staff members;
- The processes of admission of students, their effective education, and the maintenance of order through establishing effective codes of behavior and discipline;
- The submission of proposals for educational policies, annual academic programmes, regular reports on the running of the school and such other reports as the Board of Directors/owners may require, or the HOS considers appropriate;
- The annual budget of the school for consideration by the Board of Directors/owners (or committees designated by the Board of Directors/owners), administering the school in conformity with the budget as approved by the Board of Directors/owners and preparing from time to time a long-term financial plan;
- The overall responsibility for the maintenance and economical operation of school buildings and equipment;
- The strategic direction of the school is developed in a shared, collegial and inclusive manner;
- The school's compliance, where applicable, with any local legal and administrative laws, rules or regulations.

**Faculty:**

- The implementation of distributive leadership,
- The development, assessment and, if necessary, termination of employment of staff in accordance with the policies and decisions of, and in consultation with, the Board of Directors/owners;
- The analysis, assessment and identification of training and professional development needs;
- The coordination of in-house professional development;
- The strategic overview of how the Student Support Service is utilized schoolwide;
- The establishment of clear support mechanisms for teachers including induction and exit programmes;
- Supporting the well-being of the staff

**Curriculum:**

- The overall responsibility for high academic standards, taking into account the international orientation of the school;
- The continuous evaluation of teaching staff performance in relation to the school's academic programmes;

- The delegation, in an agreed manner, of the curriculum leadership of the school to those who hold such positions of responsibility;
- The promotion of curriculum innovation within the framework of the agreed programme;

**Communication:**

- Ensuring that the school has open channels of communication with all members of the school's wider community;
- Maintaining contact with local authorities in matters pertaining to the school, where required;
- Promoting good relations with and amongst students, parents/guardians and teachers by informing them of the pedagogical approach of the school and about ways and means by which they may support the school.

**Global:**

- The school's development is in harmony with the common practices of international schools throughout the world;
- The liaison with international organizations and public and private bodies having an interest in and/or seeking contact with the school;
- The representation of the school is at International School meetings and conferences.

**Salary and Benefits**

Available upon application

**Applications**

Please apply directly to the Search Team at [searchteam@isbologna.com](mailto:searchteam@isbologna.com). Please include, **as one attachment**, a letter of application which addresses the specific post criteria above, a statement of educational philosophy, resume that includes the names, email addresses and contact numbers of three referees, and recent professional development, further study/areas of educational interest

**Application Deadline is Friday 18 March 2022**

Applicants are encouraged to apply as early as possible as the ISB Board of Directors reserve the right to appoint if an outstanding candidate is identified prior to this date.

**Commitment to Child Protection**

Aligned with the recommendations of the International Task Force on Child Protection, we hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. Applicants will be expected to produce Criminal Record Checks from all countries or states of prior employment.